

WAYNE STATE  
UNIVERSITY  
COLLEGE OF FINE, PERFORMING  
AND COMMUNICATION ARTS

DEPARTMENT OF MUSIC

## Teaching Load Policy

Full-time, tenured and tenure-track faculty in the Department of Music are expected to carry an average annual teaching load of approximately 15-17 equivalent credit hours. If assigned to 3-credit courses, the load is usually characterized as 3 + 2 or 2 + 3 during Fall and Winter terms, with teaching load credit equal to the credit hours assigned to the courses taught. When a full-time faculty member is assigned to teach a course in the MUT Ear Training sequence (the Department's only true recitation courses, all bearing 1 credit hour for 2 scheduled class hours per week), the faculty member receives 1.5 equivalent credits of teaching load. Faculty in the Department do not receive formal teaching load credit for supervising individual directed studies projects or degree recitals, graduate essays, or thesis projects.

For faculty assigned to conduct ensembles or provide private applied music instruction, the Department assigns an equivalent credit hour load by using a standard national formula:

$$\text{Clock hours of instruction} \times .67 = \text{equivalent credit hours of teaching load.}^1$$

Thus, a "major ensemble" (Orchestra, Symphonic Winds, or Concert Chorale) that rehearses 4.5 clock hours per week during the term would generate 3.02 equivalent credit hours of teaching load. Ensembles with 3 clock hours of scheduled weekly rehearsal generate 2.01 equivalent credit hours of teaching load, and those with 2 clock hours of weekly rehearsals generate 1.34 equivalent credit hours of teaching load. Similarly, a faculty member assigned private applied music instruction of 12 clock hours per week during the term would generate 8.04 equivalent credit hours of teaching load.

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<sup>1</sup> The National Association of Schools of Music *Handbook 2009–10* includes the following guideline for teaching loads:

Classroom instruction in lecture/seminar format is weighted differently from private studio lessons in calculating the teaching component of faculty loads. Normally, the upper limit for a full load for classroom instruction in a lecture/seminar format is approximately 12 semester hours or 18 quarter hours per week; for private studio instruction, approximately 18 clock hours per week. (p. 53)

The Department of Music has consistently applied the 3:2 clock hours to credit hours ratio to both applied instruction and ensemble conducting (all WSU ensembles are assigned 1 credit hour regardless of assigned rehearsal hours).

Full-time, nontenure-track Lecturers are expected to carry an average annual teaching load of 20–24 equivalent credit hours. The formulas applied for classroom, ensemble conducting, and applied music instruction are the same as those for the tenured and tenure-track Faculty.

### **Teaching Load Exceptions**

1. The Department Chair is assigned one, three-credit course per academic year.
2. The Associate Department Chair is currently assigned to conduct Concert Chorale each Fall and Winter Term. This ensemble rehearses 4.5 hours per week and carries 3.04 equivalent credits of teaching load.
3. The Graduate Officer/BA Advisor is granted a three-credit load reduction once every five terms.
4. Full-time faculty members who fulfill regular, small administrative assignments (Area Coordinators or Applied Music Coordinators) do so without teaching load reductions. These assignments are regularly considered service assignments in the context of selective salary or promotion and tenure reviews.