



## College of Fine, Performing and Communication Arts

### Harriet Kanter Award for Student Development Application Guidelines

The grants from this fund are available to individual students or student groups in the College to allow participation in professional conferences, off-campus workshops or seminars, or exhibitions or performance competitions that will help them develop more fully as artists or scholars in their discipline. The fund is used at the discretion of the Dean of the College of Fine, Performing and Communication Arts (CFPCA).

#### Eligibility

1. All currently enrolled undergraduate and graduate students with majors in the College of Fine, Performing and Communication Arts who are in good academic standing may apply for grants from the fund. The Dean will make every effort to distribute funding equitably between graduate and undergraduate students.
2. Although funding will be considered for any legitimate educational purpose, preference will be given to students who are enrolled in a recognized study abroad program or who have been selected as a participant in a professional conference, exhibition or competition in their field of study.
3. Students must be enrolled and majoring in a degree program in one of the four CFPCA departments during the period covered by the requested funding.

#### Funding Information

1. Grants will generally be made in the range of \$200–\$500.
2. ***Funding will only be considered for projects that have not taken place by the application deadline.*** Application must be made the prior semester for projects that will take place before the deadline for the semester in which the project will occur. Example: For a January project (Winter semester), application must be made in the Fall semester by the October 1 deadline. For all spring/summer semester projects or Fall semester projects taking place prior to October 1, application must be made in the Winter semester (March 1 deadline).
3. Individual students may be granted funds only once per full academic year.
4. Students are expected to make a significant contribution from personal funds.
5. ***Funding is provided as a REIMBURSEMENT once travel has been completed. No advances before travel can be given.***

#### Application Procedure

Send or hand deliver a letter in which you include:

- a. your major
- b. your student ID (nine digit number)
- c. your mailing address and WSU email
- d. your academic standing
- e. the educational activity for which you are requesting funding
- f. the expected outcomes of the educational activity

- g. a budget breakdown by expected expenditures (travel, lodging, per diem, program fees, etc.), **including personal funds and funds requested or committed from other sources**
- h. Include, as an attachment to your letter, a printout of your WSU transcript (available through Academica).

The letter should be addressed to:

Lezlie Hart, Associate Director for Student Services  
College of Fine, Performing and Communication Arts  
Wayne State University  
5104 Gullen Mall  
Detroit, MI 48202

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**Application Deadline**

**For Fall semester: October 1**

**For Winter/Spring and Summer semesters: March 1**